



DRAFT MINUTES
of the Parish Council held in the Bernard Hall on
WEDNESDAY 24th JUNE 2026 at 7pm

PRESENT: Ken Brown (**KB**), Lorraine Stevens (**LS**), Ravern Stevens (**RS**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were two Parishioners present – Chris Carey, Chair of Tennis Club and Roger Withers from Dinton with Ford and Upton Parish Council.

NB: Action points highlighted.

Parishioners Question Time

There were no questions.

1. Apologies

Louise Butler (**LB**), Andrew Hughes (**AH**), Malcolm Thomas (**MT**) and Cllr Maru Mormina (Buckinghamshire Council).

2. Declaration of Interest, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011. There were no interests declared.

3. Approval of Draft Minutes. The Draft Minutes of the May (AGM) meeting were **agreed and signed** as a true record by LS, Chair.

4. Matters Arising

- **Review of Cuddington Neighbourhood Plan (CNP).** To be reviewed when updated NPPF published summer 2026.
- **Replacement Memorial Tree** (Liquidambar) - **Leslie Jole.** **ACTION: CLERK to arrange payment when required.**
- **Co-option.** Applications invited to the Clerk at clerk@cuddington-bucks-pc.gov.uk. **ACTION: LS/LB to promote via Village What's app group.**
- **Removal of Vehicle Activated Signs (VAS).** **ACTION: KMB to chase Grant Weaving/Lee Meakes.**
- **Assets of Community Value:** Cuddington Allotments (expiry date: 27/09/2028). Cuddington Village Stores and Post Office (expiry date: 30/09/2029).
- **PC Dates 2026/2027.** **Agreed** as the 4th Wednesday of the month. **2026:** 26/8, 23/9, 28/10, 25/11, 16/12. **2027:** 27/1, 24/2, 24/03, 28/04, 26/05, 23/6, 28/07, 25/08, 22/09, 27/10, 24/11, 15/12. **ACTION: CLERK to circulate dates and book Bernard Hall.**
- **Dadbrook bus stop sign.** Bus stop sign. **ACTION: CLERK to request reinstallation.**
- **Cuddington Shop Sign on Village Green.** Proposed poster agreed. **ACTION: LS/KMB to organise sign and installation.**

5. Co-option of Parish Councillor. Ongoing.

6. **Cuddington Tennis Club.** The draft *Licence to Occupy* agreement is broadly acceptable between parties but concern was expressed over the right to terminate the Tennis Club, which would *effectively end the club's existence*. The Club wants to preserve its right to exist and ensure long term stability. LS questioned whether the Club should instead be protected by the CPFA Lease, for its full duration (20 years, with 18 years to run). It was agreed that the Lease and *Licence to Occupy* should be aligned and reviewed together and that a good faith commitment ideally be included to protect both parties' interests. It was agreed the grant of £3,000 be transferred now independent of the finalised *Licence to Occupy*. **ACTION: LS to organise payment.** The meeting thanked Chris Carey, Chair for attending.
7. **Contributions from Buckinghamshire Council Councillors.** Email correspondence regarding **20mph limit on Aylesbury Road and Dadbrook**. MM and Cllr Greg Smith meeting with Buckinghamshire Council Road Safety Team to seek advice.
8. **Infrastructure Projects.** As defined in Cuddington Neighbourhood Plan 2021-2033. **Agreed** subject to final amends.
9. **Correspondence**
Correspondence with issues concerning trees and cattle grids (on private land) were outside of the Parish Council's remit. **ACTION: CLERK to reply as such.**
10. **Planning**
- **PL/26/03936/FA - Sorrell House, Dadbrook, Cuddington, HP18 0AG.** Householder application for replacement of existing garden room with timber framed Orangery. **Comment by:** 30th June 2026. **ACTION: CLERK to return NO OBJECTIONS to Buckinghamshire Council.**
 - **PL/26/03695/HB - Cuddington Village Store, The Old House, Upper Church Street, Cuddington, HP18 0AP,** Listed building application for the replacement of first floor window. **Comment by:** 10th July 2026. **ACTION: CLERK to return NO OBJECTIONS to Buckinghamshire Council.**
 - **Planning Appeal lodged: PL/25/4389/FA: Land at Nunhayes, Great Stone, Cuddington, Buckinghamshire, HP18 0AZ.** Demolition and erection of a detached dwelling with access, parking and amenity space. Noted. The application was piecemeal but agreed by the Parish Council. LS stressed the importance of reviewing planning applications in line with the expertise of the PC's planning consultant.
11. **Grass Cutting.** Weed spraying programme (kerb line - Bernard Close including cul de sac, Welford Way and Lower Green) at £120 +VAT per spray **agreed**. Additional cuts for Bernard Close and Swan Hill (April/May-September) **agreed** at £200 +VAT per extra cut. **ACTION: CLERK to instruct Simon Brown and request cuts to 30mph signs and around Village gates.** Fairhive Homes has confirmed the grass is cut every 3-4 weeks. The Housing Services Manager has confirmed the hard surface area around the garages will be attended to.
12. **Village Maintenance – Local Area Technician (LATS).** Area inspector, Casey-Jane Sutton will be in touch when the opportunity arises for a village walkaround. Priorities continue to be:
- **Blocked gullies.** Follow-up works following high-pressure jetting undertaken.
 - **Replacement Nameplates.** Holly Tree Lane, Lower Church Street and The Green.
 - **Dadbrook road sign.** Reported via Fix My Street.

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- **Planting of trees on grass verges in Bernard Close.** Managed and maintained by Buckinghamshire Council. Permission required for trees planted on Council land. Utilities mapping to be provided by BC.
- **Refreshing of White Lining.** Requested via Fix My Street.

13. Tree/Hedge Works. All current works completed.

14. Road Safety Projects

- **Waddesdon Area Freight Zone.** Awaiting details of new localised HGV-management options/proposals.

15. Children's Playground. Next operational Inspection scheduled for July 2026, annual inspection for October 2026. The following costs were **agreed**.

- Repainting of blue, red and black steel work of horse, slide and climbing frame - £980 (+ VAT).
- Topsoil for areas under play equipment & entrance including seeding - £250 (+ VAT).
- Roundabout repairs (replacement bearing) - £345.00 (+ VAT). **ACTION: CLERK to instruct Simon Brown and Caloo.**

16. Footpath and Bridleway Improvements and Haddenham-Dinton-Stone Aylesbury Greenway.

- **Footpath and Bridleway Improvements.** No response from Buckinghamshire Council on Bridleway off Spicketts Lane/Frog Lane and CUD 2/2. AH and landowners have both written to Alastair McVail and a site visit was attended but there has been no action in monitoring the footpath and no engagement since. MM is following up.
- **Broken Stile** reported.
- **1945 bridge** added to the RoW work schedule.
- **Haddenham-Dinton-Stone Aylesbury Greenway.** Roger Withers from Dinton with Ford and Upton PC outlined the two proposals and enquired if Cuddington PC would support its favoured roadside route along the A418 (the route preferred by 65% of Dinton residents). Cuddington PC remains to be convinced that either route will bring benefits to Cuddington but will revisit if and when appropriate. A safe access from Cuddington to the A418 remains a priority. The meeting thanked Roger for attending.

17. Reports from Councillors attending meetings and outside organisations including CPFA and Bernard Hall AGM. LS and KMB attended the Bernard Hall AGM.

18. Finance

- **Balance from Minutes of previous meeting (27th May 2026: £19,670.85**
- **Receipts: £1,137.52** (£1,121.27 Devolution Grant + £16.25 (Clerk overpayment)
- **BACS Debits: £131.34** (HMRC)
- **Plus Outstanding BACS Debits: £3,058.80** (Donation to Tennis Courts and ARG Compulink)
- **Less Transfer to Cuddington Parish Council Savings Account: £0.00**
- **Balance of Bank Account (Current): £23,834.67** (as at 15th June 2026)
- **Available Funds: £120,547.03** (balance of bank account plus balance of savings account 35 day £39,873.11 including interest (£62.63) and balance of savings account 95 day £50,649.52 including interest £99.20).

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a. Orders for Payment: £1,836.44

- **Venetia Davies - £751.28** (Clerk Salary (£773.50) less PAYE Tax (£37.60) £735.90) + (Use of Home allowance £15.38).
- **Blades Turf Care Limited - £864.00** (Village Green grass cutting - £264.00 (£220.00 + £44.00 VAT), Verge Cutting £468.00 (£390.00 + £78.00 VAT), Bernard Close, Welford Way and Lower Green kerb line weed spray £132.00 (£110.00 + £22.00).
- **JRB Enterprise Ltd - £197.16** (£164.30 + £32.86 VAT) (Dog bags).
- **Trustees of Bernard Hall Committee - £24.00** (Hall Hire – May 2026).
- **Also agreed: Lorraine Stevens: £13.95** (£11.63 + £2.32 VAT) (maintenance for Welford Way).
- **BALANCE (Current Account): £21,984.28 (Available Funds less Orders for Payment). BALANCE (High Interest Account 95 days): £50,649.52 (High Interest Account 35 days): £39,873.11. Total Funds: £112,520.86**

19. Items for Information.

- **Town and Parish Councils Planning Forum** - Thursday 25th June: 11am to 12.30pm on Teams. **ACTION: LS to attend.**
- **A Walk with Waddesdon's Farms Manager.** Organised by Doug Kennedy. Saturday 4th July at 5.30pm (up to 20 attendees). Email: dougski001@gmail.com for further information.
- **Film - A National Emergency Briefing on Climate and Nature.** Wednesday 8th July at 7.30pm (Doors open at 7pm) in the Bernard Hall. Free for all.
- **BC Parish Liaison - Chair of Councils:** Thursday 16th July 2026. **ACTION: LS to attend.**
- **Cuddington Fete** - Saturday 11th July 2026.
- **Best Kept Village.** Judging between 1st June and 14th July 2026.

20. Date and Time of Next Meeting:

WEDNESDAY 22nd JULY 2026 at 7pm in the Bernard Hall